



**OPTIMUM**<sup>®</sup>  
Optimum Insurance Company Inc.

**VACANCY QUESTIONNAIRE**

**Name of Insured:** \_\_\_\_\_ **Policy No.:** \_\_\_\_\_

**Address of Location:** \_\_\_\_\_

1. How long has this property been vacant and for what reason? \_\_\_\_\_  
\_\_\_\_\_
2. What is the anticipated future of this building? \_\_\_\_\_  
\_\_\_\_\_
3. What will be the approximate duration of vacancy? \_\_\_\_\_
4. Are outside doors and windows fully secured and locked? \_\_\_\_\_
5. Is a key for the property in the hands of a competent person who checks the building from time to time?  
\_\_\_\_\_  
If so, who is this person and how often is the property checked?  
\_\_\_\_\_
6. Is the property secluded or easily viewed from the road?  
\_\_\_\_\_
7. Have any public utilities (hydro, telephone, water, gas) been left in service?  
\_\_\_\_\_  
If so, for what reasons? \_\_\_\_\_
8. Have all electrical appliances, if any, been disconnected? \_\_\_\_\_
9. Are there curtains in windows? If not, what means have been taken to prevent the building from looking unoccupied? \_\_\_\_\_
10. Is the property being maintained in a usable and saleable condition at all times?  
\_\_\_\_\_
11. What arrangements have been made to maintain the property and attend to the grounds?  
\_\_\_\_\_
12. Have you visited the property to verify the above answers?  
\_\_\_\_\_
13. Is the general maintenance, overall appearance and prospects for re-occupancy such that you can recommend this property for insurance? \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BROKER'S SIGNATURE

**A RECENT PHOTOGRAPH OF THIS RISK IN ITS CURRENT VACANT OR UNOCCUPIED STATE MUST ACCOMPANY THIS QUESTIONNAIRE.**